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April 14, 2016

Mr. George C. Leal
Director for Educational Standards
Office of Admissions, State Bar of California
180 Howard Street, 9th Floor
San Francisco, CA 94105

RE: Notice of Change of Branch Campus Address for San Luis Obispo College of Law to 4119 Broad Street, San Luis Obispo, CA 93401

Dear Mr. Leal,

Monterey College of Law received approval from the CBE to open San Luis Obispo College of Law as an accredited branch of Monterey College of Law in April 2015. The initial campus location was 733 Water Street, San Luis Obispo, CA 93401. The Water Street location had approximately 1,500 sq.ft. and included two classrooms, a student lounge, an administrative office, and small library area. The location has worked well for the law school program this academic year and is adequate through the 2016 Summer semester.

In planning for expansion to meet the classroom needs for the 2016 Fall Semester, the law school entered into conversations with the building owner to build-out an additional 3,000 sq.ft. to accommodate three additional classrooms. Unfortunately, to the surprise of the building owner and MCL, the estimates for the construction came in at more than double the anticipated expense, exceeding \$200,000. The added expense was primarily due to changes in the local building codes that require special HVAC systems for a basement suite. This level of construction expense was not cost-effective for either the building owner or MCL.

Fortunately, the law school has identified an alternative location that will become available July 1, 2016 in time for the start of the 2016 Fall Semester. This location is currently occupied by the University of LaVerne's San Luis Obispo campus. The University of LaVerne is closing this campus location in SLO and vacating their lease on June 30, 2016.

The new location is 4119 Broad Street, San Luis Obispo and is a "Class A" office building with 5,928 sq. ft. designed specifically for a college or university. The second floor suite, accessible by elevator and stairway, has four large classrooms, five offices, conference room, workroom, kitchen, lobby area, and storage (floorplan attached). The suite has an open common area that will serve well as a student lounge. Although there

ATTACHMENT A

is not a separate room, wall shelving in the classrooms and in the student common areas will provide adequate space for the existing law library collection.

The building and parking lot are ADA compliant and have adequate free parking on-site for all students and faculty. The law school has negotiated an arrangement to lease the space fully furnished with classroom and office desks, chairs, whiteboards, AV screens, storage shelving, workroom storage, and kitchen fixtures, including refrigerators, tables, storage, etc. The only modification that will be required to switch from the University of LaVerne to the San Luis Obispo College of Law will be signage on the front door and on the monument sign at the entrance to the parking lot.

The law school has negotiated a five-year lease with a five-year option to renew (copy enclosed). The negotiated lease rate falls within the projected and anticipated expenses for the law school's current four-year budget.

The law school anticipates taking possession of the property on July 1, 2016.

Sincerely,

A handwritten signature in black ink, appearing to read "Mitchel L. Winick". The signature is fluid and cursive, with a large initial "M" and "W".

Mitchel L. Winick
President and Dean



map from current location (733 Marsh) to new location (4119 Broad)