

COMMITTEE OF BAR EXAMINERS OPEN SESSION AGENDA ITEM

AGENDA ITEM NUMBER: August 2016 – O-301

2015-2016 Subcommittee Goals and Accomplishments Operations and Management Subcommittee *Updated 08/2016*

1. In conjunction with Subcommittee on Examinations, review reports on administration of the California First-Year Law Students' Examination.

During its December 2015 and August 2016 meetings, the Committee received reports and presentations on the administration of the October 2015 and June 2016 California First-Year Law Students' Examinations.

2. Review Proposed 2016 Admissions Fund Budget.

During its January 2016 meeting, the Committee received a presentation on the proposed 2016 budget for the Admissions Fund and staff was directed to prepare a detailed report on the reported decreased enrollments in law schools to determine what, if any, those decreases may impact future budget planning for the Admissions Fund. The report on enrollment trends was reviewed by the Committee during its June 2016 meeting.

3. Consider policies and guidelines as they may relate to implementation of new State Bar open meeting rules and requests for information.

During its January 2016 meeting, the Committee considered proposed amendments to the Admissions Rules in the form of a new Rule 4.11, which establishes rules for the Committee's meetings. The proposed amendments were circulated for public comment. Following the period of public comment, the Committee adopted the proposed amendments, which were subsequently approved by the Board of Trustees.

4. In conjunction with the Subcommittee on Examinations, review reports on administration of the California Bar Examination.

During its March 2016 and August 2016 meetings, the Committee received reports and presentations on the administration of the February 2016 and July 2016 California Bar Examinations.

5. Review State Bar's Revised Indirect Costs and Reserve Policies.

During its January 2016 meeting, the Committee received a presentation on revisions to the State Bar's Indirect Cost Allocation and Reserve Policies.

6. Consider impact of State Bar's Revised Indirect Costs and Reserve Policies on the need for future fee adjustments.

During its April 2016 meeting, the Committee received a presentation on the potential impact to future Admissions budgets and fees due to revisions to the State Bar's Indirect Cost Allocation and Reserve Policies. Subsequently, a Budget Working Group was formed and it further discussed the matter during a meeting in June 2016. The Budget Working Group has scheduled a meeting with the Chief Operating Officer in August 2016 to discuss these matters.

7. Review Testing Accommodations Cost Trends.

During its April 2016 meeting, the Committee received a presentation on Testing Accommodations Cost Trends.

8. Consider proposed guidelines for interpretation of the *Admissions Rules*, such as in the areas of eligibility and administration of examinations.

Deferred

9. Consider impact of implementation of Task Force on Admission Regulation Reform proposals, if ultimately approved by the Board of Trustees, the Supreme Court and the Legislature.

Ongoing

10. Explore additional potential cost savings related to Admissions functions.

Ongoing