

# COMMITTEE OF BAR EXAMINERS OPEN SESSION AGENDA ITEM

**AGENDA ITEM NUMBER:** October 2016 - O-408

**DATE:** October 5, 2016

**TO:** Subcommittee on Educational Standards

**FROM:** George C. Leal, Director for Educational Standards

**SUBJECT:** California Southern University School of Law – Request for Approval of a Major Change re Re-Location of Law School

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## BACKGROUND

Attachment A is a request submitted by California Southern University School of Law (CSUSOL) for approval of the Committee of Bar Examiners (Committee) of a major change regarding the proposed relocation of its administrative offices. As required by Rule 4.245 of the *Unaccredited Law School Rules (Rules)*, a “registered law school contemplating a major change must notify the Committee and obtain its prior approval before making the change.” As defined by Rule 4.246(B), a change in “the location of the school’s administrative office” constitutes a major change.

In the request dated September 26, 2016, which was submitted by Dean Ellen Sampong, the law school confirms that it intends to move its administrative offices to a new office building located in Costa Mesa; specifically 3330 Harbor Boulevard. Pending the approval of the Committee, CSUSOL hopes to make the move by November 11, 2016.

CSUSOL is a registered, correspondence law school that operates within the California Southern University (CSU). Its most recent periodic inspection was completed this past December and, as confirmed in the inspection report to be considered by the Committee during its upcoming meeting, CSUSOL is operating compliantly.

## DISCUSSION

The planned relocation of the law school’s administrative offices appears to be in its best interest. As confirmed by Dean Sampong, the new location is significantly larger and will offer CSUSOL’s administrators and staff additional space to handle the anticipated growth of both the University and law school. The new location is next to two major freeways and is expected to offer better commute options for staff.

## **RECOMMENDATION**

It is recommended that the Committee approve the major change request of CSUSOL and allow it to relocate to new administrative offices located at 3330 Harbor Boulevard, Costa Mesa, California.

## **PROPOSED MOTION**

Should the Subcommittee agree with this recommendation, the following motion is suggested:

Move, that the request for approval of a major change submitted by the California Southern University School of Law, pursuant to Rule 4.246(B) of the *Unaccredited Law School Rules*, which would permit it to relocate its administrative offices to 3330 Harbor Boulevard, Costa Mesa, California, be received and filed and that the request be granted.