



**American International
School of Law**

**16491 SCIENTIFIC WAY
IRVINE, CALIFORNIA, 92618
PHONE: 888.875.5175
FAX: 866.981.3229**

October 26, 2016

George Leal
Department of Educational Standards
Office of Admissions
The State Bar of California
180 Howard Street
San Francisco, California 94105-1639

RE: 2016 Periodic Inspection Report Response.

Dear Mr. Leal,

Below you will find our response to the recommended mandatory actions and recommended suggested actions.

Recommended Mandatory Actions:

1. To comply with Guideline 1.9, the law school must publish its policy governing student privacy and its policy regarding compliance with the American with Disabilities Act (ADA) in a manner that is accessible to students;

American International School of Law accepts the recommendation and has made the following corrections as reflected on page 46 of our catalog. (Exhibit A – Catalog)

2. To comply with Guideline 2.8, the law school must amend and republish its student honor code to provide sufficient notice to students regarding the consequences of a violation and that incorporates all due process protections required by this Guideline.

American International School of Law accepts the recommendation and has made the following corrections as reflected on page 48 of our catalog. (Exhibit A – Catalog)

3. To comply with Guidelines 4.8 and 4.9, the law school must revise its faculty evaluation policy to include all processes required by these Guidelines;

American International School of Law accepts the recommendation and has made changes to the faculty evaluations to ensure that we have incorporated all items in Guidelines 4.8 and 4.9.

4. To comply with Guideline 4.10, the law school must adopt an express policy that confirms that members of the faculty enjoy compliant academic freedom;

American International School of Law accepts the recommendation and has made the following corrections as reflected on page 44 of our catalog. (Exhibit A – Catalog)

5. To comply with Guideline 5.31, the law school application form must be revised to inquire as to an applicant's prior attendance at any prior law school;

American International School of Law accepts the recommendation and has made the following corrections which is now reflected on the online application. In addition, I am attaching a screen shot of the admin portal which reflects the changes to our application to comply with 5.31.

The screenshot shows the AISOL Admin Panel interface. The main content area displays the application form for an applicant. The form is divided into several sections:

- Background Questions:** This section contains two questions:
 - "Have you ever been convicted of the violation of a misdemeanor or felony? As used herein, a conviction includes a plea of guilty or nolo contendere, or a verdict of finding of guilt, regardless of whether sentence is imposed by the court." The answer is "No".
 - "Have you ever been dropped, suspended, expelled, or otherwise disciplined by any school for any reason other than academic performance?" The answer is "No".A red banner below these questions reads: "Please provide an explanation via email if you have answered yes to either of the above question. You can send the explanation to admin@aisol.org." Below this is an "Explanation:" field.
- Other Information:** This section contains two questions:
 - "Have you ever attended law school?" The answer is "No".
 - "Have you ever applied before American International Law Of School? If yes When? Month And Year" The answer is "No".
- Disclousers:** This section contains a statement: "Guideline 2.3(D) of the Guidelines for Unaccredited Law School Rules provides: The method of instruction at this law school for the Juris Doctor (J.D.) degree program is principally by correspondence. Students enrolled in the J.D. degree program at this law school who successfully complete the first year of law study must pass the First-Year Law Students' Examination required by Business and Professions Code §6060(h) and Rule VIII of the Rules Regulating Admission to Practice Law in California as part of the requirements to qualify to take the California Bar Examination. A student who passes the First-Year Law Students' Examination within three (3) administrations of the examination after first becoming eligible to take it will receive credit for all legal studies completed to the time the examination is passed. A student who does not pass the examination within three (3) administrations of the examination..."

6. To comply with Guideline 9.1(C), all student files must contain a copy of all registration agreements signed by each enrolled student.

American International School of Law accepts the recommendation and has added the executed registration agreements to each student file.

7. To comply with Guideline 9.1 (D), the law school must revise its format for student transcripts to include: the date(s) of each administration of the FYLSX taken by the student, and whether the student passed or failed and the date of the student's withdrawal or dismissal if the student failed to pass the examination in a timely manner;

American International School of Law accepts the recommendation and has revised its transcripts to include FYLSX Date Eligible and FYLSX Results. This will allow the administrators at American International School of Law to monitor the FYLSX Eligibility and Results. A sample transcript is enclosed to show the corrective measures taken by American International School of Law to comply with 9.1 (D). (Exhibit B – Revised Transcripts)

8. To comply with Guideline 9.1 (H), faculty files must contain copies of all faculty evaluations, law school transcripts of faculty members and proof of admission to practice in each jurisdiction in which they are admitted.

American International School of Law accepts the recommendation and has requested all transcripts from the professors and bar registrations for each jurisdiction to ensure that American International School of Law meets guideline 9.1 (H).

Recommended Suggested Actions:

1. Pursuant to Guideline 2.9(C), the law school should clarify the basis for student course grades appearing in the catalog.

American International School of Law accepts the recommendation and has made the following corrections as reflected on pages 25 through 30 of our catalog. (Exhibit A – Catalog)

2. Pursuant to Guideline 5.25(A), the law school should track as much as possible the performance of its students on the FYLSX and CBX and correlate results to the law school's grading practices.

American International School of Law accepts the recommendation and will be documenting the grades that are given versus the scores on the FYLSX. In addition, we will ask students to submit their FYLSX scores to compare their final grades to the scores they received on the FYLSX. In regards to CBX if a student passes there are no scores available however for the students that do not pass we will ask our students to submit their CBX scores to compare their final grades and the non-passing scores that they received on the CBX.

3. Pursuant to Guidelines 5.30 and 9.1(C), the law school should date stamp the copy of the student's pre-legal transcripts when received to validate readily its compliance.

American International School of Law accepts the recommendation and has implemented this policy. The date stamp was purchased after the visit and all transcripts are being date stamped as they arrive.

4. Pursuant to Guideline 5.3(B)(1), the law school should file and confirm that the hard copy study log(s) signed and submitted by students is in their respective files.

This has always been a part of our procedure and all our files have study logs for students completing the program. Furthermore, we ask for a study log to be submitted with their finals when the proctor returns the student finals to our office.

5. Pursuant to Guideline 5.17, the law school's Dean and faculty should conduct a comprehensive survey of all grades issued in all classes graded in the J.D. degree program to judge whether they are consistent and fair and whether there is any meaningful evidence of grade inflation in the number of top grades issued;

American International School of Law accepts the recommendation and we will have our first meeting in January 2017 to review the grades and determine whether there is any meaningful evidence of grade inflation in the number of top grades.

6. Pursuant to Guidelines 9.1(C) and (D), the law school should maintain a copy of student's transcripts of course credit earned in their respective file.

American International School of Law accepts the recommendation and has implemented this policy. We did not have transcripts in file for students who withdrew from our program, however that has been rectified and all student files have transcripts.

Best Regards,

A handwritten signature in blue ink that reads "Nitesh P. Patel". The signature is written in a cursive style with a large initial 'N' and 'P'.

Nitesh Patel
President